



**Sheraton®  
Grand**  
PHOENIX



# THE day OF YOUR dreams

SHERATON GRAND PHOENIX

340 North 3rd Street Phoenix, Arizona 85004

T 602 817 5322

[sheratongrandphoenix.com](http://sheratongrandphoenix.com)



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Happily ever after begins with your wedding at the Sheraton Grand Phoenix. Our picturesque city views, elegant modern atmosphere, and award winning culinary team will make your day special and memorable.

# Now & Forever

The Sheraton Grand Phoenix is where dreams come true. Celebrate your wedding day at the Sheraton with loved ones as they gather to share in your shining moment. Enjoy our modern, urban destination that features flexible indoor and outdoor spaces, translating your vision into reality with our catering professionals.

Experience exceptional service and savor culinary delights, while every detail is meticulously coordinated for your wedding celebration. From the rehearsal dinner, to your wedding ceremony and reception to a relaxed post-wedding brunch, each facet will be perfectly planned and artfully prepared with you in mind. Our experienced wedding specialists will ensure that every detail is seamlessly executed, allowing you to focus entirely on your special day.





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#### MENUS INCLUDE:

SELECTION OF WARM & CHILLED CANAPES



SALAD



ENTRÉE SERVED WITH SEASONAL  
VEGETABLE AND STARCH



CUSTOM DESIGNED TIERED WEDDING CAKE



CHAMPAGNE TOAST



FRESHLY BAKED DINNER ROLLS WITH  
CREAMERY BUTTER



STARBUCKS COFFEE AND TAZO HOT TEA

*Packages are based off of the entrée  
price-per person, plus tax and service*

## Celebrate family, friends & Traditions

#### RECEPTION PACKAGES INCLUDE:

- All set-up and breakdown of your Sheraton provided tables and chairs (72" round tables, 6' x 30" rectangle tables and 36" cocktail tables)
- Selection of Sheraton table linens and napkins in your choice of: black, white and sandalwood
- Draped and skirted tables for gifts, guestbook, favors and sweetheart or head table
- Votive candles with mirror centerpiece enhancements and table numbers with stanchions
- Custom menu cards for each setting
- Dance floor and custom staging for band, DJ and head table
- Special amenity for the bride and groom on wedding night
- Guest room suite for the newlyweds on their wedding day
- Complimentary valet parking for the bride and groom, mother and father of the bride and groom on wedding night
- Changing rooms for the bride and groom
- Complimentary wedding dress steaming
- Discounted parking during your event at the Sheraton garage
- Starwood Preferred Planner Points-Starpoints are awarded one point for every \$3 net dollars spent on food, beverage, and room rental.

Package pricing applicable for weddings with a food and beverage commitment of \$5,000 or greater

SELECT TWO HORS D'OEUVRES TO BE SERVED TO YOUR GUESTS BEFORE DINNER:

### WARM HORS D'OEUVRES

- *Beef satay, sweet Thai chili sauce*
- *Beef tenderloin and mushroom wrapped in puff pastry*
- *Dijon chicken in puff pastry*
- *Thai peanut chicken satay*
- *Marsala chicken pot pie*
- *Bacon wrapped horseradish prawns*
- *Vegetable spring rolls with sweet and sour sauce*
- *Portobello mushroom en croute*
- *Mole chicken empanada*
- *Coconut chicken skewer*
- *Lobster corn dogs*
- *Tempura fried shrimp with citrus ponzu sauce*
- *Southwest crab cake with spice aioli*
- *Chipotle chicken spring roll*
- *Pork pot stickers*

### CHILLED HORS D'OEUVRES

- *Vanilla smoked scallop with habanero glaze and mango chutney*
- *Prosciutto, mozzarella and basil pinwheel*
- *Sesame crusted ahi tuna with wasabi cream*
- *Poached prawn with avocado cream & lime tostada*
- *Teriyaki chicken on Asian rice cracker*
- *Chipotle chicken stuffed wonton cone*
- *Antipasto stack on French baguette*
- *Garlic hummus, roasted pepper relish on bagel chip*
- *Tomato mozzarella tower on toasted focaccia*
- *Wedge of brie on toast with fig compote*
- *Manchego and tomato bruschetta*
- *Smoked free range chicken bruschetta*
- *Asparagus in prosciutto*
- *Beef carpaccio toasted baguette with chipotle aioli*
- *Poached sweet water shrimp and heirloom cherry tomato skewer*





**FRISÉE & ARUGULA**

*Baby frisee and arugula, dried cranberries, pistachios, crumbled feta and a champagne vinaigrette*

**GRILLED BRIE & CANDIED PECAN**

*Baby Spring Mix, grilled Brie, pancetta, candied pecans, and dried cranberries with creamy pesto*

**KNIFE & FORK CAESAR**

*Hearts of romaine, shaved Locatelli, grilled focaccia, roasted pepper with a white balsamic vinaigrette*

**BOSTON BIBB & BLUE CHEESE**

*Roasted squash, candied pecans, cured tomatoes, and blue cheese with a brown butter vinaigrette*

**MIXED GREENS & QUINOA**

*Mixed Green, red grapes, quinoa, candied walnut, and roasted tomato vinaigrette*



**LAND**

- *Cast iron seared beef tenderloin & Maine lobster, creamy polenta, roasted corn & butter nage*
- *Pan seared filet of beef, Maytag bread pudding, roasted carrots and brussel sprouts, Barolo reduction*
- *Cocoa and coffee braised short ribs, creamy herb polenta, asparagus, roasted baby carrots, caramelized shallot glaze*
- *Grilled filet of beef, horseradish whipped potatoes, wild mushrooms, asparagus, truffle jus*

**\$85****AIR**

- *Seared chicken marsala, wild mushroom ragout, seasonal vegetables, gratin potatoes, marsala jus*
- *Thyme roasted chicken breast, parmesan dusted fingerling potato, sautéed Swiss chard, baby zucchini and patty pans, herb chicken jus*
- *Lemon & oregano seared chicken breast, haricots verts, roasted tomatoes, creamy garlic risotto, lemon herb sauce*

**\$75****SEA**

- *Seared salmon, saffron and tomato risotto, asparagus, baby carrot, citrus cream reduction*
- *Pan seared Mahi Mahi, roasted potatoes, snap peas & carrots, heirloom tomato, leek & fennel ragout*
- *Roasted Grouper, sautéed spinach, forbidden black rice, seasonal vegetables, saffron butter sauce*

**\$82**





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**BAR PACKAGES INCLUDE:**

*Appropriate mixers, bar juices, ice,  
glasses, stir sticks and cocktail  
napkins*

Domestic Beers

Premium Beers

Select Red and White Wine

Premium or Deluxe Brand Spirits

Assorted Soft Drinks

Still and Sparkling Bottled Waters

*(There is a \$175 Bartender fee for each bar)  
One bartender per every 100 guests is suggested*

# Spirits & *Libations*

**HOSTED PREMIUM BRAND FULL BAR | PER PERSON PACKAGE**

- \$24 for the first hour, \$10 each additional hour

**HOSTED DELUXE BRAND FULL BAR | PER PERSON PACKAGE**

- \$22 for the first hour, \$9 each additional hour

**HOSTED BEER AND WINE BAR | PER PERSON PACKAGE**

- \$19 for the first hour, \$11 each additional hour

*\*\*Bars are also available on a hosted per drink basis or as a cash bar\*\**

*A large selection of wines and champagnes are also available to be served to your guests during dinner*



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# Executive Banquet

## *Chef Michael Racioppi*



Chef Michael Racioppi's experience includes working at prestigious five-star resorts including the Loews Ventana Canyon Resort in Tucson, JW Marriott Camelback Inn and The Phoenician. Chef Racioppi owned his own restaurant, Franklin Café, where he designed the menus and prepared all of the cuisine.





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# Pastry *Chef* Chris Cwierz



A true master of confections, Chef Chris Cwierz has spent nearly two decades honing his craft. His career has spanned prestigious hotels and resorts as a chef in Arizona and Las Vegas, and as a baking and pastry instructor at Notter School of Pastry Arts and Art Institute of Phoenix. An award winner, Chef Cwierz represented the United States at the International Culinary Olympics in Erfurt, Germany and was named the Western Regional Pastry Chef of the Year by the American Culinary Federation. Most recently, he won the grand prize at the New Orleans Food and Wine Festival's Great Gateaux Show.



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# Amenities

## **SHERATON FITNESS CENTER**

Open 24 hours daily. Accessible via keycard access, the Sheraton Fitness Center offers a variety of cardio and weight equipment.

## **FOURTH FLOOR POOL**

Open 5 AM—11 PM Located on the 4th floor rooftop, the Sheraton Pool is heated and great for lap swimming.

## **FOURTH FLOOR JACUZZI**

Open 5 AM — 11 PM Located on the 4th floor rooftop, the Sheraton Jacuzzi adjacent to the pool.

## **BUSINESS CENTER**

Open 24 hours daily. Located on the 2nd floor of the hotel, we offer a full service Fed-Ex accessible 24 hours a day to meet all of your shipping, printing, and supply needs.

## **HOTEL PARKING**

Open 24 hours daily. Overnight parking rates are \$20 daily self-parking, or \$30 daily valet parking.

## **CONCIERGE**

Hours vary by day, dial "0" Located conveniently in the lobby, our concierges are happy to assist you with booking your next outing.

## **LAUNDRY & DRY CLEANING**

Available daily. For your convenience, we offer daily laundry and dry cleaning services. Both same-day and overnight options are available.

## **WIRELESS INTERNET**

You will find complimentary wireless internet access in our lobby area, and hard wired or wireless internet in our guestrooms for a daily fee of \$14.95.



# Sheraton Grand Phoenix Hotel Overview

**CONTEMPORARY, STYLISH, AND STATE-OF-THE-ART THROUGHOUT, THE SHERATON GRAND PHOENIX IS CONVENIENTLY LOCATED CLOSE TO FINE DINING, RENOWNED GOLF, SHOPPING, AND EVENTS IN THE EXCITING HEART OF DOWNTOWN.**

Located in the epicenter of Downtown Phoenix's development and renewal, Sheraton Grand Phoenix is central to all the best the city has to offer. Our hotel is adjacent to St. Mary's Basilica, the Herberger Theater and just five miles from Sky Harbor International Airport.

The first hotel in the United States designated by the Sheraton brand as part of its "Grand" tier, Sheraton Grand Phoenix has redefined the city's skyline. At 31-stories, the hotel serves as a centerpiece for Phoenix, thanks to its chic, urban design, 1,000 well-appointed guest rooms and exceptional amenities including modern event space, restaurant, rooftop pool and on-site fitness center.

Located in the midst of the Phoenix Civic Plaza, the Sheraton Grand Phoenix will keep you feeling comfortable and connected while being surrounded by great dining, shopping and nightlife.





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# Hotel Overview

## GUESTROOMS

### BED & ROOM TYPES

You have the option of a guestroom with either one King bed or two Double beds. We offer 1,000 well appointed guestrooms, containing 500 king bedded rooms and 500 double bedded rooms. This also includes 47 one bedroom suites.

### IN ROOM DINING

Available 24 hours daily. To place an order for in room dining, please refer to the menu located in your guestroom and dial "0" when you wish to place an order.

### GUESTROOM AMENITIES

In your guestroom, you will find travel size toiletries, an iron and ironing board, hairdryer, coffee maker, refrigerator, alarm clock, all complimentary. Microwaves are available for a \$10 one-time delivery charge. Rollaway beds are available only for King bedded rooms and are a \$10 daily charge.

## HOTEL DINING

### DISTRICT AMERICAN KITCHEN + WINE BAR

602 817 5400. Open daily at 6:30 AM. for breakfast, lunch, and dinner. Patio seating available. Vegetarian and gluten free options available.

### LINK CAFÉ

602 262 2500. Open daily at 6:00 AM. Serves Starbucks coffee and grab-and-go snacks.

### SHERATON PARK BAR

602 262 2500. Open daily at 3:00 PM.

### BREEZE BAR

602 262 2500. Adjacent to the pool, the Breeze bar is open daily at 11:00 AM, and stays open based on weather conditions.

## TRANSPORTATION

### LIGHT RAIL

\$2 for a one way ticket. We are located .2 miles from a stop and the light rail can take you directly to the Sky Train for Sky Harbor Airport

## NEARBY ACTIVITIES

### ENTERTAINMENT

Chase Field: 0.6 km / 0.4 miles

Talking Stick Arena: 0.6 km / 0.4 miles

Comerica Theatre: 1.4 km / 0.9 miles

Gila River Arena: 29 km / 18 miles

Cardinals Stadium: 29 km / 18 miles

### ARTS & CULTURE

Children's Museum: 0.4 km / 0.3 miles

AZ Science Center: 0.8 km / 0.5 miles

Phoenix Museum of History: 1.6 km / 1 mile

Phoenix Art Museum: 1.6 km / 1 mile

Heard Museum: 3.2 km / 2.0 miles

Herberger Theater: 0.8 km / 0.5 miles

### LOCAL ATTRACTIONS

Desert Botanical Garden: 12.9 km / 8 mi

Phoenix Zoo: 11.3 km / 7 miles

### GOLF

Encanto Park Golf: 5.1 km / 3.2 miles

Papago Park Golf: 11.9 km / 7.4 miles

Legacy Golf Course: 12.8 km / 8 miles

The Phoenician Golf: 18.3 km / 11.4 miles



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# No one does *"I do"* Like we do!

What an exciting time this is for you, your family and friends; and what better place to celebrate your special occasion than at the beautifully chic and Sheraton Grand Phoenix!

## CEREMONY PACKAGE INCLUDES:

- Flexible indoor or outdoor event space with striking views and modern design
- White resin, padded folding chairs
- Gift and guest book table with white linens
- Chilled fruit infused water station
- PA system for the vow exchange
- Changing rooms for the bride & groom
- Starpoints are awarded one point for every \$3 net dollars spend on food, beverage, and room rental.
- Sheraton Wedding Specialist for rehearsal and day-of coordination

*\$1,200 plus tax and service charge*





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### VALLEY OF THE SUN BALLROOM

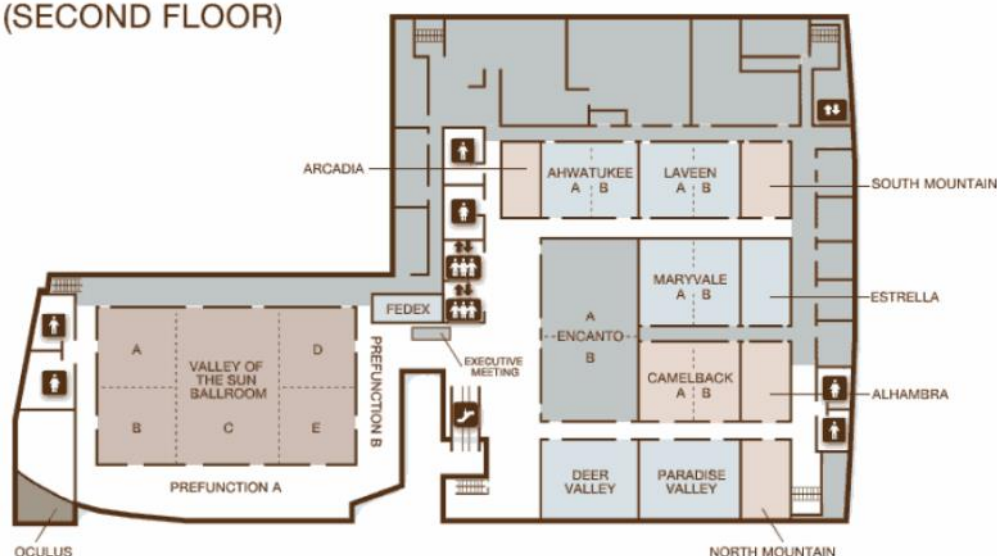
With over 14,000 square feet of space, raised 20 foot ceilings and immaculate chandeliers, the Valley of the Sun Ballroom will enchant your guests. This space can be divided into five smaller ballrooms to accommodate events of all sizes, and can hold up to 900 guests. The adjoining foyer makes a great space to host your cocktail hour and hors d'oeuvres reception.

### THE OCULUS

Conveniently located next to the Valley of the Sun Ballroom, the Oculus is our eye on the City. With the best views in downtown, this is a perfect venue for your ceremony or cocktail reception before you continue the evening's celebration. With over 2,000 sq. ft. of space, the Oculus can easily hold 125 guests. (pictured above)

## Valley of the Sun Ballroom & *Oculus Terrace*

### MEETING LEVEL (SECOND FLOOR)





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### PHOENIX GRAND BALLROOM

Towering, modern chandeliers float 20 feet overhead in our 27,000 square foot Phoenix Grand Ballroom. With ample space in each of the five sections of this space, we can create a variety of flexible options for weddings of all sizes. This ballroom can accommodate up to 2,000 guests and also includes two magnificent foyers, ideal for your cocktail hour and hors d'oeuvres reception.

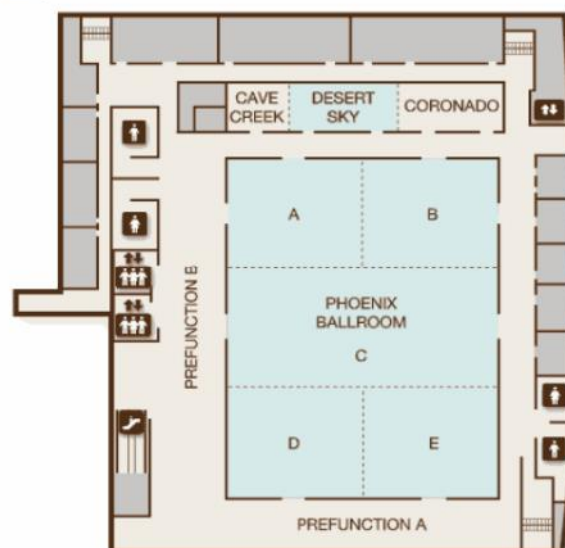
### 3RD STREET FOYER

With impressive floor to ceiling windows overlooking the Phoenix skyline and Camelback Mountain, the 3rd Street Foyer makes an elegant space for your guests to gather for your reception. With 4,000 sq. ft. of space, it can easily hold 350 guests and makes a great space for your receiving and buffet lines. (pictured above)



## Phoenix Grand Ballroom & 3rd St. Foyer

MEETING LEVEL  
(THIRD FLOOR)







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#### VALLEY OVERLOOK TERRACE

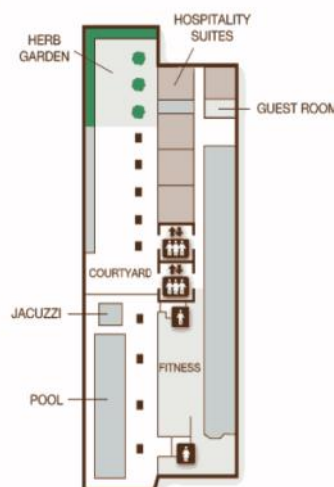
This terrace has more than 4,500 square feet of outdoor space with sunset city views and overhead alfresco lighting. The modern design and unique rooftop setting creates the ideal atmosphere for rehearsal dinners, ceremonies, and wedding day dinners and dancing. Seats up to 200 guests comfortably, and can hold more than 300 guests for receptions or ceremonies.

#### 4TH FLOOR

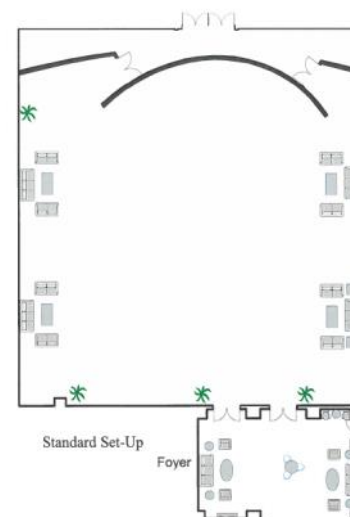
Discretely tucked in-between towering skyscrapers, our rooftop garden is a quaint setting to sit back and relax. Conveniently located next to the Breeze Bar and Patio, the garden features herbs and vegetables that our chefs incorporate into specialty cocktails and cuisine throughout the hotel.

## Valley Overlook Terrace & 4th Floor Courtyard

#### FITNESS/POOL/COURTYARD (FOURTH FLOOR)



#### Valley Overlook Package



### WHAT IS A MINIMUM REVENUE GUARANTEE?

The Minimum Revenue Guarantee is the contracted minimum amount required to spend for your event to secure the selected venue and is derived from your food and beverage and/or room rental. Guest rooms, service charges, sales tax, audio/visual, labor charges or other miscellaneous charges do not contribute to the Minimum Revenue Guarantee and does not imply the total cost of your event.

### WHAT IS YOUR GUARANTEE POLICY?

Final guarantee of attendance is due (3) full business days prior to your event, and must be submitted in writing to your Catering Manager by 11:00 AM local time. Once received, this number may not be reduced, even if the number of guests served is less than guaranteed. You are financially responsible for the difference. If the number of guests served exceeds the guarantee, you will be charged accordingly, and if this difference exceeds your 3% over prep, guest may be served alternative menus based on availability, which may delay service.

### ARE THERE ANY ADDITIONAL LABOR CHARGES I SHOULD BE AWARE OF?

All banquet staff, with the exception of bartenders, are included with your package. One bartender will be provided for every one hundred guests at a rate of \$175 per bartender, plus tax. Sheraton reserves the right to determine the number of staffing for each event. The hotel may apply additional labor charges for any extraordinary requests that require additional staff.

### DO WE NEED TO PAY A DEPOSIT?

Yes, a deposit schedule will be outlined in your catering agreement. An initial non-refundable deposit equal to 25% of your Minimum Revenue Guarantee is due upon signing. There will be additional deposits totaling 100% of the Minimum Revenue Guarantee and a final deposit based on the remaining estimated balance, which is due (3) business days prior to your event when you finalize your guest count.

### MAY WE BRING SOME OF OUR OWN FOOD & BEVERAGE?

Yes, however, due to licensing requirements and quality control purposes, all food and beverage must be supplied and prepared by the Sheraton Grand Phoenix Hotel and Staff and may not be removed from property. Ask your Sheraton Wedding Specialists about special food or beverage requests.

### WHAT IS THE DIFFERENCE BETWEEN A CASH BAR AND A HOSTED BAR?

If you choose a cash bar, your guests pay for each drink they order. If you choose a hosted bar, you are charged for each drink ordered and those charges are applied to the Master account.





### WHAT ARE STARWOOD PREFERRED GUEST POINTS?

Starpoints are similar to frequent flyer miles and can be redeemed at all Starwood properties for overnight stays, flights, merchandise or for special life experiences. Starpoints are awarded one point for every \$3 net dollars spend on food, beverage, and room rental.

### CAN WE ARRANGE A BLOCK OF GUESTROOMS FOR OUR GUESTS?

Yes, specially negotiated room rates may be available for you and your guests. Ask your Sheraton Wedding Specialist about potential room blocks.

### DO YOU HAVE PARKING?

Yes, self and valet parking is available at the hotel. Prices are currently \$20 for overnight self parking, and \$30 for overnight valet parking. For your guests that are not staying overnight at the hotel, please contact your Sheraton Wedding Specialist for information regarding special discounted event parking.

### WHAT ABOUT VENDORS AND DÉCOR COMPANIES?

You are welcome to use 3rd party vendors and décor companies for your special event, provided that the vendors meet the minimum standards established by the Sheraton Grand Phoenix. This will require your 3rd party vendors to provide the Hotel an indemnification agreement and proof of insurance. (Food and/or beverage vendors are not permitted.)

### DO WE NEED A WEDDING PLANNER?

Due to the detailed nature of the event, we highly recommend hiring a wedding planner especially for weddings over 150 guests. Please connect with your Sheraton Grand Phoenix Wedding Specialist for assistance if you do not have a wedding planner. You will be required to designate a liaison between you and the hotel to assist in coordinating the all details of your event, and serve as your point of contact for all day-of event needs, questions or follow ups.

### WHAT IS THE ROLE OF YOUR SHERATON WEDDING SPECIALIST?

Our catering team will assist you with the menu consultation for all food and beverage selections, conduct your cake and menu tasting, create the banquet event orders that detail the event logistics, create an estimate of charges outlining your financial commitment, prepare floor plans of your event space, assist with the couple's room reservations, oversee the reception set-up, coordinate with your 3rd party vendors and other hotel operations, act as an on-site liaison between your vendors and hotel operations staff, ensure a seamless transition to the hotel Banquet Captain once the grand entrance has occurred and review your banquet checks for accuracy, prior to the completion of the final bill.





## ARE THERE ANY ADDITIONAL LABOR CHARGES I SHOULD BE AWARE OF?

All banquet staff, with the exception of bartenders, are included with your package.

## DO YOU OFFER SPECIALLY PRICED CHILDREN'S MENUS?

Yes, children's meals can be provided at a reduced menu price of \$35 per child, plus tax and service charge and are designed for children between the ages of 4-12 years old. Ask your Sheraton Wedding Specialist for details.

## HOW DOES THE PACKAGE PRICING WORK?

All hosted food and beverage are subject to a 24% taxable service charge and 8.6% sales tax, which is subject to change. Included in the service charge is a gratuity of 14.75%, which is distributed to banquet staff. The remainder of the service charge is retained by the hotel.

As an example of pricing, if you have 100 people attending your event and you choose the \$75 wedding package and one hour hosted bar at \$22, your bill would be calculated as follows:

	<u># Ordered</u>	<u>Per Item Price</u>	<u>Sub Total</u>
Wedding package	100	\$75.00	\$7,500.00
Hosted bar	100	\$22.00	\$2,200.00
Bartender	1	\$175.00*	\$175.00
Sub Total			\$9,875.00
24% Service Charge			\$2,328.00
8.6% Tax			\$1,049.46
Grand Total			\$13,252.46

\*Note that service charge is not applied to bartender labor fees

## DO WE NEED TO PAY A DEPOSIT?

A non-refundable deposit equal to 25% of your MRG is due at the time of booking the event, and your Sheraton Wedding Specialist will provide you with details regarding additional deposits and due dates. Full pre-payment for the entire estimated final bill is due three business days prior to your event.





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## PRICING



### DÉCOR

**BBJ Linens**

[www.bbjslinen.com](http://www.bbjslinen.com)

(480) 503-4449

**Encore Creative**

[www.encorecreative.com](http://www.encorecreative.com)

(480) 736-2800

**Classic Party Rentals**

[www.classicpartyrentals.com](http://www.classicpartyrentals.com)

(302) 232-9900

**Kool**

[www.koolpartyrentals.com](http://www.koolpartyrentals.com)

(480) 243-4555

### FLORISTS

**Avant-Garde Flowers &  
Events**

[www.avant-gardestudio.com](http://www.avant-gardestudio.com)

(602) 252-1685

**Brady's Floral Gallery**

[www.bradysfloralgallery.com](http://www.bradysfloralgallery.com)

(480) 945-8776

**LUX Florist**

[www.luxweddingflorist.com](http://www.luxweddingflorist.com)

(602) 707-6295

### PHOTOGRAPHERS

**Peter Jordan Photography**

[www.peterjordan.com](http://www.peterjordan.com)

(602) 258-9466

### LIGHTING & SOUND

**PSAV**

[www.psav.com](http://www.psav.com)

(602) 817-5471

### COORDINATORS

**Karen Doan Events**

[www.karendoanevents.com](http://www.karendoanevents.com)

(480) 367-8448

**Designing Memories**

[www.asareeevnts.com](http://www.asareeevnts.com)

(602) 330-2082

**AlliedPRA**

[www.alliedpra.com](http://www.alliedpra.com)

(480) 893-0988 x 234

### ENTERTAINMENT

**All American DJ**

[www.allamericandjaz.com](http://www.allamericandjaz.com)

(602) 697-7226

**Infinity Entertainment**

[www.infinityent.net](http://www.infinityent.net)

(623) 910-9295

**SKM Entertainment**

[www.skmentertainment.com](http://www.skmentertainment.com)

(480) 423-1114



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